Sandra Williamson

Birmingham • Alabama • United States PHONE (205) 296-0474• E-MAIL <u>sandra@ubuildrealty.com</u>

PROFILE 10+ years of Real Estate Management / Broker experience

10+ years training and managing teams of sales agents in multiple states

20+ years of experience successfully negotiating client real estate purchases

Consistent record achieving 3-6 million USD in home sales annually

Proven background brokering Contracts and Leases in Alabama, Louisiana, Kansas, Oklahoma, and Minnesota

Established relationships with an extensive network of real estate professionals including Title Companies, Attorneys, Lenders, and Appraisers

EXPERIENCE Owner/Broker for Alabama and Louisiana, U Build Realty, LLC.

- Responsible for training new Sales Agents and ensuring that the sales they manage are compliant with all State Association Contract and Lease requirements.
- Manage the sale and purchase of residential homes and land from initial client consultation, through listing/property search, and throughout the contracting and closing process.
- Utilize Multiple Listing Service and CRM software programs including Monday and Qualia to effectively manage and market properties.
- Maintain strong relationships with real estate professionals throughout my territories including Title Companies, Attorneys, Lenders, and Appraisers to ensure a seamless experience for my clients.
- Manage rental properties including marketing of property, potential renter evaluation, and contracting of tenants.
- Manage daily operations of the company including business requirements such as licensure, tax filings, P&L Statements, etc.

Managing Broker for 5 States, MV Realty, LLC.

- Qualifying Broker for the States of Alabama, Louisiana, Kansas, Oklahoma, and Minnesota responsible for the following in all 5 State market
- Responsible for training **34 Sales Agents** and ensuring that the sales they managed were compliant with all State Association Contracts and Lease requirements.
- Managed the sale and purchase of residential homes and land from initial client consultation, through listing/property search and throughout the contracting and closing process.
- Maintain strong relationships with real estate professionals throughout my territories including Title Companies, Attorney's, Lenders, and Appraisers to ensure a seamless experience for clients.
- Managed rental properties including marketing of the property, potential renter evaluation, and contracting of tenants.

2024-Present

2021-2024

Utilized Multiple Listing Service and CRM software programs including Monday and Qualia to effectively manage properties.

 Managed the sale and purchase of residential homes and land from initial client consultation, through listing/property search, and throughout the contracting and closing process.

Responsible for training and leadership of Sales Agents and ensuring that all sales were compliant

Owner/Broker, U Build Realty, LLC.,

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• Sold 5-6 Million USD in real estate per year.

Sold between 3 and 4 Million USD in real estate per year.

with State Association Contract and Lease requirements.

Provided a weekly Broker's Opinion (Appraisals) for banks and lenders.

- Managed the sale and purchase of residential homes and land from initial client consultation, through home planning, and throughout the contracting and closing process.
- Planned and implemented all marketing efforts for the community.

Maintained records of all sales.

quarterly, and annual sales goals.

Realtor - New Construction - Signature Homes

SKILLS Microsoft office suite, Leadership, , Strong negotiator, Detailed, Real Estate Law and Compliance, Transaction Management, Problem Solving, Multi-Tasker, Active Listener, Teamwork, Detailed, Communication, Excellent Customer Service

LICENSURE State of Alabama Real Estate Broker License State of Louisiana Real Estate Broker License State of Kansas Real Estate Broker License State of Oklahoma Real Estate Broker License State of Minnesota Real Estate Broker License

2014-2021

2006-2014

Managed daily operations of the company including budgeting and setting and tracking of monthly,